

**Business of the Village Board
Village of Saranac Lake**

Bill #175-2025

Date: 12-8-2025

SUBJECT: Quarterly Budget Adjustments

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED: 12-3-2025

SUMMARY STATEMENT:

Resolution authorizing the quarterly transfer or funds and budget transfers

MOVED BY: White SECONDED BY: Scollin

VOTE ON ROLL CALL:

| | |
|------------------|-------|
| MAYOR WILLIAMS | _____ |
| TRUSTEE RYAN | _____ |
| TRUSTEE WHITE | _____ |
| TRUSTEE SCOLLIN | _____ |
| TRUSTEE BRUNETTE | _____ |

**RESOLUTION AUTHORIZING THE TRANSFER OF
FUNDS FROM GENERAL, WATER, AND SEWER CONTINGENCY ACCOUNTS AND
AUTHORIZING INTER-FUND BUDGET TRANSFERS TO VARIOUS GENERAL, WATER,
AND SEWER FUND ACCOUNTS**

WHEREAS, the Village of Saranac Lake has the responsibility to pay for its routine financial obligations, and,

WHEREAS, the Village has budgeted contingency funds in planning for unanticipated expenditures, and,

WHEREAS, some of these required adjustments may be satisfied not only through contingency appropriations but also through budget transfers within the same fund, moving available appropriations from one account to another where surplus funds exist, and

WHEREAS, the Village must make such expenditures through a relevant and appropriate account.

THEREFORE, BE IT RESOLVED, The Village Treasurer is hereby authorized to transfer \$13,870.71 from General Fund Contingency, \$63.75 from Water Fund Contingency, \$63.75 from Sewer Fund Contingency and is also authorized to make all necessary inter-fund budget transfers within the General Fund, Water Fund, and Sewer Fund as itemized in the attached adjustment schedule.

BE IT FURTHER RESOLVED, that such a transfer will be used to satisfy the Village's obligations in a timely fashion regarding expenses already incurred.

| | ACCOUNT | ACCOUNT DESCRIPTION | ADJUSTMENT AMOUNT | TAKING FROM ACCOUNT |
|---------------------|--------------------|---------------------------|--------------------|----------------------------|
| GENERAL FUND | | | | |
| | 001-1010-0400-0000 | BOARD SERVICES | \$287.43 | CONTINGENCY |
| | 001-1230-0402-0000 | MANAGER TELEPHONE | \$213.64 | CONTINGENCY |
| | 001-1940-0400-0000 | PURCHASE OF RIGHT OF WAY | \$4,800.00 | CONTINGENCY |
| | 001-3120-0102-0000 | POLICE O/T PAY 2ND QTR | \$4,837.36 | Q1 - BUDGET TRANSFER |
| | 001-3410-0102-0000 | FIRE DEPT O/T 2ND QTR | \$1,100.41 | Q1 (658.42) / CONTINGENCY |
| | 001-3410-0405-0000 | FIRE INSURANCE | \$3,829.78 | CONTINGENCY |
| | 001-3620-0101-0000 | PAYROLL O/T 2ND QTR | \$30.28 | CONTINGENCY |
| | 001-4020-0100-0000 | REGISTRAR REG PAY | \$105.00 | CONTINGENCY |
| | 001-5110-0102-0000 | STREET MAINT O/T 2ND QTR | \$2,406.12 | Q1 (755.83) / CONTINGENCY |
| | 001-5110-0410-0000 | STREET MAINT EQUIP MAINT | \$389.98 | CONTINGENCY |
| | 001-5142-0102-0000 | SNOW REMVL O/T 2ND QTR | \$2,390.87 | Q1 (1109.44) / CONTINGENCY |
| | 001-5142-0410-0000 | SNOW REMVL EQUIP MAINT | \$56.66 | CONTINGENCY |
| | 001-5410-0102-0000 | SIDEWLK O/T 2ND QTR | \$1,053.45 | Q1 - BUDGET TRANSFER |
| | 001-7110-0102-0000 | PARKS O/T 2ND QTR | \$815.97 | Q1 - BUDGET TRANSFER |
| | 001-7110-0408-0000 | PARKS VEHIC MAINT | \$36.96 | CONTINGENCY |
| | 001-7180-0403-0000 | BEACH ELECTRIC | \$55.52 | CONTINGENCY |
| | 001-7260-0102-0000 | MT PISGAH O/T 2ND QTR | \$690.33 | Q1 - BUDGET TRANSFER |
| | 001-7260-0200-0000 | MT PISGAH EQUIPMENT | \$164.75 | CONTINGENCY |
| | 001-8010-0102-0000 | ZONING DEP O/T 2ND QTR | \$40.46 | CONTINGENCY |
| | 001-8620-0102-0000 | COM DEV O/T 2ND QTR | \$20.62 | CONTINGENCY |
| | 001-8989-0410-0000 | HYDRO ELECTRICITY | \$330.26 | CONTINGENCY |
| | 001-9070-0800-0000 | DENTAL INS BENEFITS | \$135.66 | CONTINGENCY |
| | | | \$4,837.36 | 001-3120-0101-0000 |
| | | | \$658.42 | 001-3410-0101-0000 |
| | | | \$755.83 | 001-5110-0101-0000 |
| | | | \$1,109.44 | 001-5142-0101-0000 |
| | | | \$1,053.45 | 001-5410-0101-0000 |
| | | | \$815.97 | 001-7110-0101-0000 |
| | | | \$690.33 | 001-7260-0101-0000 |
| | | | \$13,870.71 | 001-1990-0400-0000 |
| WATER FUND | | | | |
| | 004-8310-0401-0000 | WATER ADMIN SUPPLIES | \$63.75 | CONTINGENCY |
| | 004-8320-0102-0000 | SOURCE SUPPLY O/T 2ND QTR | \$455.35 | Q1 - BUDGET TRANSFER |
| | | | \$455.35 | 004-8320-0101-0000 |
| | | | \$63.75 | 004-1990-0400-0000 |
| SEWER FUND | | | | |
| | 005-8110-0401-0000 | SEWER ADMIN SUPPLIES | \$63.75 | CONTINGENCY |
| | 005-8130-0102-0000 | TREATMENT PLT O/T 2ND QTR | \$356.03 | Q1 - BUDGET TRANSFER |
| | | | \$356.03 | 005-8130-0101-0000 |
| | | | \$63.75 | 005-1990-0400-0000 |